

GAL XLOKK FOUNDATION

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Email: info@galxlokk.com

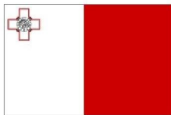
Website: www.galxlokk.com

Facebook Page: [Gal XLOKK Foundation](#)

Application Form

Measure 4: Development of Green Infrastructure

Call no. 4 - issued on 12th April 2022



Rural Development Programme for Malta 2014-2020

Part financed by the European Union
Co-financing Rate:
75% European Union; 25% Government of Malta



***The European Agricultural Fund for Rural Development:
Europe investing in rural areas***

Should you have any queries with the compilation of this form kindly contact GXF on info@galxlokk.com or call on 2099 8008.

Please read the accompanying ‘Guidance Notes for submission of Application for funding under Measure 4 (4th call) – “Development of Green Infrastructure” before completing the Application Form.

The information you provide in your Application Form will be used solely to check the eligibility of your project for the approval of the grant. Under no circumstances, will GXF use this information in contravention of the Data Protection Act.

If there is insufficient space to answer any question, please continue on a separate sheet and **attach** to the Application Form.

Applicants are to check that **ALL** necessary supporting documents are submitted together with this form. Reference can be made to the **Check-list in Section 8 of the Application Form**. **ONLY** Application Forms submitted by hand as per the stipulated deadline will be accepted.

In case of any conflicts between this application template, the guidance notes and the text of the Rural Development Programme (RDP) 2014-2020, GAL XLOKK Local Development Strategy and other legislative text, the interpretation given by the relevant legislation will be given the overall priority.

The foundation also reserves the right to request additional information not included in this application form.

In accordance with the Public Procurement Regulations, expenditure relating to economic operators convicted of a criminal offence are considered ineligible for funding and such expenditure will not be reimbursed by the Paying Agency.

SECTION 1: APPLICATION SUMMARY
(TO BE FILLED IN BY PROJECT LEADER)

Name of Project Leader:	
Postal Address:	
Brief description of project emphasising the element for which funding is sought:	
Telephone No:	
Mobile No:	
Email:	
Amount of Funding Sought (excl. VAT):	€
Amount of Funding Sought (incl. VAT) (80%):	€
Remaining Funds (20% or more):	€
Vat Amount (If Any):	€
Total Amount (100%):	€

<i>For office use only</i>	
Application Date:	
Acknowledgement sent:	
Pre-inspection Date:	
Evaluation Date:	
Board Approval Date:	
Contract Issue Date:	
Contract Signing Date:	
Signature of GXF officer:	

Programme: LEADER PROGRAMME (2014-2020)	
Measure: (4) – (M19.2)	
Funding Approved (Grant Excluding VAT)	
VAT Amount (If Any):	
Funding Approved (Grant Including VAT):	
Amount that has to be borne by the applicant (20% or more):	
Total Cost of the Project (100%):	
GXF Reference number:	

SECTION 2: GENERAL APPLICANT DETAILS														
2A	Name of Applicant:													
	Postal Address:													
	Tel No:													
	Email:													
	ID NO:													
	Mobile no:													
	Website address:													
	VAT registration no:													
	VO registration no:													
	Type of applicant:	<table border="1"> <thead> <tr> <th colspan="2">MARK WITH AN 'X' WHERE APPLICABLE</th> </tr> </thead> <tbody> <tr> <td></td> <td>Voluntary Organisation</td> </tr> <tr> <td></td> <td>Local Council</td> </tr> <tr> <td></td> <td>Private Schools</td> </tr> <tr> <td></td> <td>State school</td> </tr> <tr> <td></td> <td>Others</td> </tr> </tbody> </table>		MARK WITH AN 'X' WHERE APPLICABLE			Voluntary Organisation		Local Council		Private Schools		State school	
MARK WITH AN 'X' WHERE APPLICABLE														
	Voluntary Organisation													
	Local Council													
	Private Schools													
	State school													
	Others													
2B	Brief Resume (such as history, aims and objectives) of the applicant:													

SECTION 3: DETAILS OF PROJECT PARTNERS

In the box below, please list only the key partners (if any) that will be contributing directly to the proposed project. Be specific and write within the lines provided below. Add lines if necessary.

Name of Partner	Address of Partner	Role of partner in the project

SECTION 4: PROPOSED PROJECT DETAILS

4a.	Project Title:	
4b.	Project Description and Main Objectives: <i>(You should explain what the project is, how the idea came about and why you want to undertake this project. Explain how this project will strengthen the cultural identity and improve the quality of life of people living in your project location. Continue on a separate sheet if necessary or attach a business plan)</i> <i>If you wish LEADER funding to cover the costs of a particular element/phase of the project, you should clear indicate that part here.</i>	

4c.	Project end Result: <i>(Description of the type of operation)</i>	MARK WITH AN 'X' WHERE APPLICABLE	
			Construction or improvement of immovable property
			General costs (Ceiling of up to 10% of total costs)
			Establishing green infrastructure/landscape/soil management plans
			Fencing and other works needed to facilitate conservation management, including protection of water and soil
			Restoration costs of ecological habitats and landscapes and features
			Propagation material used for structural changes, planting, under-planting, edges and borders, belts etc., and the related plant prevention
			Costs of materials and/or services, labour used for the above-mentioned investments for improving the environmental or public amenity value of green open areas
			The cost of amenities and facilities such as garden/street lighting, light furniture, other fittings and fixtures that are needed for the project, and that respect the environment and landscape quality of the project
			Removing of invasive trees in a sensible manner
			Purchasing and planting of native flora species (refer to capping costs identified in guidelines of the measure)
			Investment in environmental education, awareness, information and communication initiatives (up to 5% of the total budget)
	Others (please specify):		

4d.	Focus areas, cross-cutting objectives and Malta needs	<p>Project must target at least one or more of the following focus areas and cross cutting objectives. Please tick the focus areas and cross-cutting objectives targeted by the project.</p> <p><input type="checkbox"/> Focus Area 6B: Promoting social inclusion, poverty reduction and economic development in rural areas.</p> <p>Contribution to Cross-Cutting Objectives (the choice needs to be reflected in the applicant's answers of questions 4i to 4n)</p> <p><input type="checkbox"/> Sustainability</p> <p><input type="checkbox"/> Co-operation</p> <p><input type="checkbox"/> Innovation</p> <p>Others _____</p>														
4e.	Project Location:															
4f.	Do you have a title to the project location?	<table border="1"> <tr> <th colspan="2">MARK WITH AN 'X' WHERE APPLICABLE</th> </tr> <tr> <td></td> <td>YES</td> </tr> <tr> <td></td> <td>NO</td> </tr> </table>	MARK WITH AN 'X' WHERE APPLICABLE			YES		NO								
MARK WITH AN 'X' WHERE APPLICABLE																
	YES															
	NO															
4g.	If you have answered YES to the previous question, please tick one of the provided options	<table border="1"> <tr> <th colspan="2">MARK WITH AN 'X' WHERE APPLICABLE</th> </tr> <tr> <td></td> <td>Ownership</td> </tr> <tr> <td></td> <td>Lease</td> </tr> <tr> <td></td> <td>Guardianship Deed</td> </tr> <tr> <td></td> <td>Management Contract</td> </tr> <tr> <td></td> <td>Other (please specify)</td> </tr> <tr> <td colspan="2">The Agreement/Contract is valid for the following number of years:</td> </tr> </table>	MARK WITH AN 'X' WHERE APPLICABLE			Ownership		Lease		Guardianship Deed		Management Contract		Other (please specify)	The Agreement/Contract is valid for the following number of years:	
MARK WITH AN 'X' WHERE APPLICABLE																
	Ownership															
	Lease															
	Guardianship Deed															
	Management Contract															
	Other (please specify)															
The Agreement/Contract is valid for the following number of years:																

4h.	If you have answered NO to question 4F, please specify what type of agreement you have on project location	MARK WITH AN 'X' WHERE APPLICABLE	
			Declaration from owner of property where investments will be kept
			Declaration from owner of property from where proposed services will be delivered
		The Declaration/Comfort Letter is valid for the following number of years: _____	

SECTION 5		
(AS PER ARTICLE 27 OF THE GUIDANCE NOTES POINTS WILL BE GIVEN ON THE BASIS OF THE BELOW CRITERIA)		
(I) Relevance to the objective of the measure		
I A	Will the proposed project contribute to the conservation of biodiversity? <i>Here, the type and number of native species to be planted should be mentioned</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO <i>If yes, please provide details how:</i>

I B	Will the proposed project contribute to the creation of green carbon sinks and make use of specific species of conservation value?	<input type="checkbox"/> YES <input type="checkbox"/> NO <i>If yes, please provide details how:</i>
I C	Will the proposed investment contribute to the creation of recreational space for visitors?	<input type="checkbox"/> YES <input type="checkbox"/> NO <i>If yes, please provide details how:</i>

(II) Link to the Xlokk Territory

II A

How does the area proposed for intervention link the natural history of the area?

Please Specify:

II B

How does the area-proposed for intervention links the socio-demographic development of the area?

Please Specify:

II C	<p>How does the area proposed for intervention is linked to other sites of ecological value in the same area?</p>	<p><i>Please Specify:</i></p>
III. Type of Project		
III A	<p>Does the project incorporate the achievement of more than one objective?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Kindly, choose from the below identified objectives:</p>

		<input type="checkbox"/> Cultural exchange <input type="checkbox"/> Enhancing of life quality <input type="checkbox"/> Leisure & entertainment <input type="checkbox"/> Skills building <input type="checkbox"/> Others _____ <i>Please provide details for each identified objective:</i>
III B	Is the project area-based and targeting more than one element of green infrastructure within the same area?	<input type="checkbox"/> YES <input type="checkbox"/> NO <i>If yes, please provide details:</i>
III C	Does the project involve a cooperation between more than one local actor? <i>(project's involving more</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO <i>If yes, please provide details:</i>

	<p><i>than one partner will be given extra points as per selection criteria points)</i></p>	
IV. Social Impact on the community		
IV A	<p>Are the project's information and education components targeted to children?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><i>Please Specify:</i></p>
IV B	<p>Are the project's information and education components targeted to youths?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><i>Please Specify:</i></p>

IV C	<p>Is the project targeted towards persons from an economically-disadvantaged background/status?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><i>Please Specify:</i></p>
V. Preparedness		
V A	<p>Has the necessary consultation with stakeholders and regulatory entities taken place?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><i>Please Specify (to include evidence):</i></p>

	<p>Does the planting of flora species abide with the relevant legislations?</p> <p><i>(Written approval from ERA on the project needs to be submitted)</i></p>																							
<p>V B</p>	<p>Are all PA / DNO permits and other relevant permits in hand or in the application process?</p> <p><i>(Please indicate clearly with a clarification letter/email from PA whether the project requires a permit or not. Even if the project is minor and no planning permits are required, please submit with the application a confirmation from the Planning Authority)</i></p>	<table border="1"> <tr> <td colspan="2" style="text-align: center;"><u>Development Notification Order (DNO) – if applicable</u></td> </tr> <tr> <td style="width: 20%;"></td> <td>YES</td> </tr> <tr> <td></td> <td>NO</td> </tr> <tr> <td colspan="2">DNO REFERENCE NO:</td> </tr> <tr> <td></td> <td>IN APPLICATION PROCESS</td> </tr> <tr> <td colspan="2">APPLICATION REFERENCE NO:</td> </tr> <tr> <td colspan="2" style="text-align: center;"><u>FULL PERMIT</u></td> </tr> <tr> <td></td> <td>YES</td> </tr> <tr> <td></td> <td>NO</td> </tr> <tr> <td colspan="2">FULL PERMIT REFERENCE NO:</td> </tr> <tr> <td></td> <td>IN APPLICATION PROCESS</td> </tr> </table>	<u>Development Notification Order (DNO) – if applicable</u>			YES		NO	DNO REFERENCE NO:			IN APPLICATION PROCESS	APPLICATION REFERENCE NO:		<u>FULL PERMIT</u>			YES		NO	FULL PERMIT REFERENCE NO:			IN APPLICATION PROCESS
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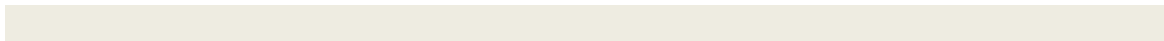
		<i>APPLICATION REFERENCE NO:</i>
		<i>NOT APPLICABLE</i>

VI. Sustainability of the Project

VI A	<p>Explain how you intend to sustain the project following 5 years after the last payment</p> <p>(Please include an attachment with the application including Operational Costs such as: Maintenance, operations etc....)</p>	<i>Please provide details:</i>
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VI B	<p>Explain how the project sustains the environment and the climate</p> <p>(Please include a Method</p>	<i>Please provide details:</i>
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	<p>statement which comprises</p> <p>i) a list of native species typical of the ecosystem in the area, ii) a planting scheme and iii) a maintenance plan.</p>	
<p>VI C</p>	<p>Explain how the investment supports the policies related to gender equality and non-discrimination</p>	<p><i>Please provide details:</i></p>



SECTION 6: FUNDING DETAILS

6A.	<p>Please provide information on the corresponding match funding. The applicant must indicate how it will provide the share of co-financing which amounts to 20% of the total eligible cost of the proposed investment. Please tick where applicable.</p>						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="background-color: #f2f2f2;">MARK WITH AN 'X' WHERE APPLICABLE</th> </tr> <tr> <td style="width: 20%;"></td> <td>Match funding from own financial resources (Please provide adequate evidence to support the statement i.e. declaration from a certified accountant or auditor confirming that the applicant can match the funding required from own financial resources);</td> </tr> <tr> <td></td> <td>Match funding from Bank Loan (please provide a letter from a commercial bank confirming availability of credit facility).</td> </tr> </table>	MARK WITH AN 'X' WHERE APPLICABLE			Match funding from own financial resources (Please provide adequate evidence to support the statement i.e. declaration from a certified accountant or auditor confirming that the applicant can match the funding required from own financial resources);		Match funding from Bank Loan (please provide a letter from a commercial bank confirming availability of credit facility).
MARK WITH AN 'X' WHERE APPLICABLE							
	Match funding from own financial resources (Please provide adequate evidence to support the statement i.e. declaration from a certified accountant or auditor confirming that the applicant can match the funding required from own financial resources);						
	Match funding from Bank Loan (please provide a letter from a commercial bank confirming availability of credit facility).						
	<p>In the case of a Bank Loan, please specify:</p>						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; vertical-align: top;"> <p>Name of Bank:</p> <p>Branch:</p> <p>Contact Person:</p> <p>Telephone Number:</p> </td> <td style="width: 70%;"></td> </tr> </table>	<p>Name of Bank:</p> <p>Branch:</p> <p>Contact Person:</p> <p>Telephone Number:</p>					
<p>Name of Bank:</p> <p>Branch:</p> <p>Contact Person:</p> <p>Telephone Number:</p>							
6B.	<p>Have you sought/received grant aid from other sources in respect of this project?</p>						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="background-color: #f2f2f2;">MARK WITH AN 'X' WHERE APPLICABLE</th> </tr> <tr> <td style="width: 20%;"></td> <td>YES</td> </tr> <tr> <td></td> <td>NO</td> </tr> </table> <p><i>If yes, please provide details:</i></p>	MARK WITH AN 'X' WHERE APPLICABLE			YES		NO
MARK WITH AN 'X' WHERE APPLICABLE							
	YES						
	NO						
6C.	<p>Have you ever incurred a Penalty applied under any EU Funding Scheme? <i>(Please note that this does not disqualify you from applying for RDP Funding)</i></p>						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="background-color: #f2f2f2;">MARK WITH AN 'X' WHERE APPLICABLE</th> </tr> <tr> <td style="width: 20%;"></td> <td>YES</td> </tr> <tr> <td></td> <td>NO</td> </tr> </table> <p><i>If yes, please provide details:</i></p>	MARK WITH AN 'X' WHERE APPLICABLE			YES		NO
MARK WITH AN 'X' WHERE APPLICABLE							
	YES						
	NO						

SECTION 7: PROJECT MANAGEMENT DETAILS

7a.	What is the proposed start date of the Project?	Quarter _____ of Year _____
7b.	What is the estimated time in months for the implementation and completion of the Project?	
7c.	What is the total cost of the Project? (excl. VAT)	€
7d.	How do you intend to finance it?	
	Own Funds (20%) € Vat Rate (%) Vat Amount € Loans € Grant (80%) € Others (Please specify) € Total: €	
7e.	What is the Total Grant Aid (80%) Requested?	
	€	

7f. Please complete the following table summarising the overall total Project Costs.						
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6¹	Column 7²
In this column please specify the investment component relative to the type of investment	Chosen Quotations/ Bill of Quantities (BOQ)	Value excluding VAT (€)	VAT Amount (€)	Final Cost including VAT (€)	Applicant's Contribution (20%) excluding VAT (€)	Applicant's Contribution (20%) including VAT (€)
<i>Construction or improvement of immovable property</i>						
<i>Establishing green infrastructure/landscape/soil management plans</i>						
<i>Fencing and other works needed to facilitate conservation management</i>						
<i>General costs such as architects, engineers and consultants – (maximum capping of 10% applies)</i>						
<i>Restoration costs of ecological habitats and landscapes and features</i>						
<i>Propagation material used for structural changes, planting, under-planting, edges and borders, belts etc.</i>						
<i>Costs of materials and/or services, labour used for the above-mentioned investments</i>						
<i>Removing (cutting of trees) in a sensible manner</i>						
<i>Purchasing & planting of native flora species (refer to capping costs identified in guidelines of the measure)</i>						
<i>Fixtures & Fittings complementing the project</i>						

¹ The applicant must co-finance 20% of the eligible cost of the proposed investment.

² The applicant must co-finance 20% of the eligible cost of the proposed investment. In this column the applicant must indicate his/her contribution plus the VAT component that must be paid by the applicant unless this is unrecoverable.

	<i>Investment in environmental educational, awareness, information and communication initiatives (maximum capping of 5% applies)</i>						
	<i>Other Costs – Please specify</i>						
	TOTAL cost of the component investment:						

**7G. State the expected time-frames each individual line item (investment) will be procured and disbursed
(APPLICABLE FOR VOLUNTARY ORGANISATIONS AND NATURAL PERSONS)**

Description of line item	Quotation number/ Architect's Estimate	Indicative Procurement Date (Year and Month) <i>(When the line items will be procured)</i>	Indicative Disbursement Date/s (Year and Month) <i>(When claims will be submitted to ARPA)</i>	Value Excluding VAT (€)	VAT Amount and Rates		Total Amount (Including VAT) (€)
					(€)	(%)	
TOTAL							

7h. To be filled in by Public Entities (Local Councils) only

(I) State the expected number of tenders and the total value of each tender in €. VAT should be quoted separately.

Name of Tender/Call	Type of Tender	Procedure	Estimated Value (€)	VAT (€)	Total (Including VAT) (€)
TOTAL					

(II) Implementation Schedule

In the table below, indicate the stage of the tender/call per quarter.

Please use the following acronyms

D = Design

T = Tendering & Contracting

I = Implementation

C = Closure

Year	N th Year*				N+1			
(Please specify the N th year)	201_				201_			
Quarters	1 st	2 nd	3 rd	4 th	1 st	2 nd	3 rd	4 th
Tender/Call 1								
Tender/Call 2								
Tender/Call 3								

(III) Contracting, Disbursement and Payment Claim Schedule

	Year	N th Year*				N+1				TOTAL
		(Starting year of the project)								
<i>Amount in €</i>	(Please specify the N th year)	201_				201_				
	Quarter	1 st	2 nd	3 rd	4 th	1 st	2 nd	3 rd	4 th	
Total eligible costs (excl VAT)	Contracted									
	Disbursement									
VAT amount	Contracted									
	Disbursement									
Grand Total Including VAT	Contracted									
	Disbursement									
Submission of Payment Claim	Eligible cost only									

(a) Has the project gone out to tender? Yes _____ No _____ (please mark accordingly)

a. If yes, has/have the tender(s) been advertised in the Official Journal of the European Communities/Government Gazette?

Yes/No

b. If the tender(s) has/have been advertised, please indicate:

i. Advertisement number _____

ii. Date (please supply a copy of the advert) _____

c. If no, please provide details of the tendering arrangements anticipated.

SECTION 8: APPLICATION REQUIREMENTS CHECKLIST

Are the following documents in place?

	<i>Mark with an X were applicable</i>	YES	NO	Not applicable
1)	Original signed project application form (1) together with one (1) copy of the signed project application form. This should include the supporting documents. In case of local councils, the application form should be signed by both the Mayor and Executive Secretary.			
2)	A soft copy of the application form saved both in PDF (.pdf) and WORD (.doc or .docx) format including also the supporting documentation			
3)	Copy of I.D. Card of Project Leader			
4)	Letter of Intent signed by the entity's official representatives or by the majority of the committee appointing the Project Leader			
5)	Title Deeds or Lease or other form of contract for Project Location (Contract) in case of infrastructural interventions or any other interventions that are related to the building			
6)	Signed Owner's consent in the case of a lease/management agreement/guardianship or any other form of contract for the works to be carried out			
7)	Signed declaration from the owner of the property specifying the address of where the investments will be kept during the project for 5 years following the final payment.			
8)	Section 7G of the application duly filled			
9)	Section 7H of the application duly filled			
10)	Sections 7i and 7k of the application duly filled			
11)	Copy of School Licence Certificate			
12)	Copy of Voluntary Organisation (VO) Certificate issued by the Commissioner for Voluntary Organisations			
13)	A copy of the certificate of compliance issued by the Commissioner for Voluntary Organisations till the year ending 2020			
14)	The latest signed VO statute as approved by the Commissioner for Voluntary Organisations			
15)	Financial Accounts for year ending 2020 as submitted to the Commissioner for Voluntary Organisations			
16)	Signed list of committee members (including their role, ID number and address)			

17)	The latest balance sheet			
18)	Audited financial statements of year n-1. If n1 year audited accounts are not available, the applicant is to submit management financial accounts.			
19)	The most recent site plans and approved drawings found in the PA website related to the proposed investment			
20)	Copy of application with PA and proposed drawings and site plans related to the proposed investment			
21)	Correspondence with the PA that the enhancement of the proposed premises/site or the proposed use does not require a PA permit or DNO.			
22)	Copy of VAT Certificate			
23)	Itemised comparable guaranteed quotations ³ or pro-forma invoices for all project costs which are not related to infrastructural investment (3 quotations , including VAT number, original signature, details of both supplier and beneficiary)			
24)	Detailed, Signed and Dated Estimate by an architect in case of structural works (Bill of Quantities)			
25)	In case of the submission of 3 quotations, a signed and dated adjudication report stating the chosen supplier/s – to be signed by the project leader and another legal representative of the entity			
26)	Original signed Bank, accountant or auditor’s declaration confirming availability of own resources if the co-financing of the project will be met through own resources – (An original signed declaration stating that the applicant is financially sound to cover the 20% co-financing). Declaration should clearly refer to the project being implemented.			
27)	When applying for the planting or removal of invasive trees, photographic evidence identifying the type of trees and its/their location (s) on the holding			
28)	A signed architect’s Method statement which includes i) a list of native species typical of the ecosystem in the area, ii) a planting scheme and iii) a maintenance plan.			
29)	Clearance from ERA prior to removal of invasive alien tree species.			
30)	Written approval from ERA on the proposed investment involving green elements			
30)	If private part is to be financed by a loan, a bank letter of intent or a bank sanction letter is to be provided.			
31)	FSS / SSC Clearance Certificate from the Inland Revenue Department confirming there are no pending dues or is otherwise honouring an			

³ “Guaranteed quotations” means that the applicant must get a formal signed and dated quotation from the supplier/s which must remain valid until completion of the project if the project is selected for funding. This quotation must be a formal one including the letterhead of the supplier, details of both supplier and the applicant, VAT numbers and original signature.

	agreement for settling any outstanding amounts (<i>the certificate should not be dated up to 3 months prior to the deadline of this batch/deadline</i>) - an email should be sent to certificates.cfr@gov.mt			
32)	All sections of the application form have been filled in			
LIST OF ANNEXES CHECKLIST				
33)	Annex 1 of the guidance notes – VAT Declaration Form			
34)	Annex 2 – Bank’s letter of intent			
35)	Annex 3 – Financial Bid Form			

SECTION 9: DECLARATION

- I certify that the entries in this form and any other attachments enclosed are, to the best of my knowledge and belief, **correct** and the grant applied for is the minimum required for the project to proceed as described.
- I can also confirm that I am not aware of any reason why the project may not proceed or be delayed other than those reasons declared and the commitment can be made within the time-scales indicated Section 7 of this Application Form.
- I allow access to the land/buildings to any authorised person for the purpose of carrying out an inspection in order to verify the accuracy of the information in this application.
- I **will notify GXF** in advance of carrying out any changes, alterations or modifications to the project or any of the project activities (for example changes to models of equipment chosen at application stage). GXF reserves the right not to approve any request for modifications.
- I confirm that should I benefit from a grant under this Scheme, I must complete the project in accordance with the terms and conditions stipulated in the Grant Agreement. Should I fail to do so, I will not receive the grant and, if I would have already received any payments from the grant, **I would have to reimburse the funds received** and **interest charges** may be applicable.
- I will provide information on the results achieved following implementation of the project and I undertake to provide this information on an annual basis for five (5) years from the date of the grant agreement.
- I will provide any further information as may be required by all stakeholders within the Ministry for the Economy, European Funds and Lands, Ministry for Agriculture, Fisheries and Animal Rights, the Funds and Programmes Division (FPD) and the Agriculture Rural Payments Agency (ARPA), Government entities and the GAL XLOKK Foundation (GXF) that may undertake audit checks and controls.
- I understand that if the application is not complete in all relevant detail and every aspect, including this section, it may be rejected.
- I confirm that the entity submitting this application has not received any other grant for the project being proposed in this application. I confirm that should the entity receive a grant for this project prior to the adjudication of the grant under LEADER, I will inform GXF, MA and ARPA immediately. I am aware that should I receive the grant under LEADER, **I will not be eligible** to apply under other grants to obtain additional funding for the same project proposed in this application.

Signature of Project Leader:	Signature of both Mayor and Executive Secretary:
Name in Block Capitals:	Name in Block Capitals:
Date:	
Position Held:	

SECTION 10: DATA INFORMATION

Part or all of the information you provide will be held on computer. This information will be used for the administration of application, publicity and producing monitoring reports. The Foundation has the right to share information with government departments, agencies and implementing bodies to enable them to prevent fraudulent applications or for detecting crime and to co-ordinate processing of complementary applications.

This Application form along with any attached documents will be treated as confidential throughout and after the project appraisal process. However, if your project is selected for an award of grant, to meet EU requirements for transparency regarding the use of EAFRD assistance, the Funds and Programmes Division within the Ministry for the Economy, European Funds and Lands, the GXF have the right to publish the name of the applicant, the amount of grant awarded and a brief summary of the project.

I understand that GXF are required to set ***performance indicators/targets*** for each project at the outset and monitor these during the implementation of the project, immediately after completion of the project and thereafter on an on-going basis.

Details of all grants will be published on the GXF website www.galxlokk.com

Please return your completed Application form and Annexes along with the necessary documentation by hand to:

GAL XLOKK FOUNDATION (GXF)

'269', Main Street,

Hal-Qormi, QRM1107.

Malta

<u>For office use only</u>	
Acknowledged by:	
Date:	
GXF Reference number:	
Signature	